

**WEST VIRGINIA DEPARTMENT OF AGRICULTURE**

Attn: Administrative Services Division  
 1900 Kanawha Blvd., East  
 Charleston, WV 25305-0170  
 Phone: 304-558-2226 FAX: 304-558-3594

**SEED POTATO DISTRIBUTION REPORT**

For the month of \_\_\_\_\_ 20 \_\_\_\_\_

Reporting Dealer: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_

The number, variety and size of containers bought, offered or exposed for sale shall be reported by the person first entering such seed potatoes into West Virginia trade channels.

Variety	Date Received	Number of Bags	Size of Bags (Lbs)	Amount Due \$(0.35 x 100 Lbs)
I affirm that this report is accurate and lists all lots of seed potatoes distributed in West Virginia.			<b>Total Fee Submitted:</b>	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Mail completed form and fee to address shown above.**

Such person first offering seed potatoes for sale within the State of West Virginia shall furnish to his customers an invoice bearing the statement "West Virginia Seed Fee Declared and Paid," if this be so. Such statement may also be used by wholesale dealers on an arrears basis to accommodate their bookkeeping systems, provided such arrears payments shall not be later than the fifteenth day of the following month for the previous month. Any person having in his custody any lot of seed potatoes and who is unable to produce such evidence of the seed fee having been paid shall be liable for payment of such fee.

**FOR THOSE PERSONS WHO ARE EXEMPT FROM PAYING THE WEST VIRGINIA SEED FEE FOR SEED POTATOES:**

I certify that the West Virginia Fee for seed potatoes was paid by:

(name and address)

before my / our purchase.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_